

COMMUNITY MANAGEMENT PRECERTIFICATION CALENDAR

The Commission on Common-Interest Communities and Condominium Hotels has approved the following 60-hour program for pre-certification of community managers. Information is provided as a convenience for those interested in becoming certified community managers within the state of Nevada, but the Office of the Ombudsman does not guarantee the accuracy of the information. To confirm times and locations, or to register, contact Michael Federwitz of Key Realty Schools of Nevada at (702) 313-7000 or by email at MichaelFederwitz@yahoo.com.

Date / Time	Subject
Las Vegas	
All of the Las Vegas dates are scheduled to be held at Key Realty Schools, 3650 E. Flamingo Road.	
March 27, 2012 5-8 p.m.	Track 1 Legal Basics
March 28, 2012 5-8 p.m.	Track 2 People Skills and Communication
March 29, 2012 5-8 p.m.	Track 3 Human Resources and Ethics
April 3, 2012 5-8 p.m.	Track 4 NRS 116 and NRS 116A
April 4, 2012 5-8 p.m.	Track 5 NAC 116
April 5, 2012 5-8 p.m.	Track 6 Other State of Nevada Statutes
April 10, 2012 5-8 p.m.	Track 7 Contracts
April 12, 2012 5-8 p.m.	Track 8 Federal Laws
April 17, 2012 5-8 p.m.	Track 9 Use of Experts
April 19, 2012	Track 10

Date / Time	Subject
5-7 p.m.	Parliamentary Procedures
April 19, 2012 7 p.m.	<p style="text-align: center;">First Test</p> <p style="text-align: center;">Must pass by 75 percent</p>
April 24, 2012 5-8 p.m.	<p style="text-align: center;">Track 11</p> <p style="text-align: center;">Meetings</p>
April 25, 2012 5-8 p.m.	<p style="text-align: center;">Track 12</p> <p style="text-align: center;">Enforcement</p>
May 8, 2012 5-8 p.m.	<p style="text-align: center;">Track 13</p> <p style="text-align: center;">Mediation</p>
May 9, 2012 5-8 p.m.	<p style="text-align: center;">Track 14</p> <p style="text-align: center;">Finances</p>
May 10, 2012 5-8 p.m.	<p style="text-align: center;">Track 15</p> <p style="text-align: center;">Budgets and Reserves</p>
May 15, 2012 5-8 p.m.	<p style="text-align: center;">Track 16</p> <p style="text-align: center;">Maintenance</p>
May 16, 2012 5-8 p.m.	<p style="text-align: center;">Track 19</p> <p style="text-align: center;">Resales</p>
May 17, 2012 5-8 p.m.	<p style="text-align: center;">Track 18</p> <p style="text-align: center;">Transition from Developer</p>
May 22, 2012 5-8 p.m.	<p style="text-align: center;">Track 17</p> <p style="text-align: center;">Insurance</p>
May 24, 2012 5-7 p.m.	<p style="text-align: center;">Track 20</p> <p style="text-align: center;">Litigation</p>
May 24, 2012 7:15 p.m.	<p style="text-align: center;">Final Test</p> <p style="text-align: center;">Must pass by 75 percent</p>