

DEPARTMENT OF BUSINESS AND INDUSTRY
REAL ESTATE DIVISION

realest@red.state.nv.us

www.red.state.nv.us

FINGERPRINTING (Background Investigations)

All individuals applying for a license or certificate with the Nevada Real Estate Division must pay a fee for the cost of an investigation of the applicant's background, which includes submission of the applicant's fingerprints to the Nevada Criminal History Records Repository and the Federal Bureau of Investigations.

Applicants must arrange to have a complete set of fingerprints taken at any law enforcement agency or a vendor authorized by the Division. There are no prerequisites to have fingerprints taken and submitted for processing. The individual will be required to provide basic identification and contact information.

Applicants may have their fingerprints taken by a law enforcement agency, which will provide the applicant with a set of fingerprint cards. The applicant must pay the law enforcement agency's fee for this service. The fingerprint cards are submitted to the Division along with a completed application package when applying for an occupational license or certificate. A money order or cashier's check in the amount of \$45 made payable to the Department of Public Safety must accompany the fingerprint cards.

Individuals may have their fingerprints taken digitally by an [authorized vendor](#). Applicants will be provided a Verification Form which authorizes the vendor to submit the prints for a criminal background report. This form will also indicate the date the prints were submitted to the Nevada Criminal History Records Repository. The applicant must present the Verification Form in place of physical fingerprint cards when applying for a license or certificate with the Division.

Anyone who is in pre-licensing school or anyone planning to pursue a license, certificate, or permit issued by the Division may get the background investigation underway prior to applying with the Division. The Division will maintain the background report results for 12 months. If an application has not been received for the individual within that 12-month period, the report will be purged and the individual will have to do the background investigation process again.

The Division recommends having fingerprints taken as soon as possible to help expedite the background investigation process. For a list of authorized fingerprinting vendors, visit our website at www.red.state.nv.us.

05/24/06