

APPRAISAL CHANGE FORM
Interns, Appraisers, or Appraisal Management Companies.

INSTRUCTIONS:

- The Division must receive the original registration, license, or certificate (license) and pocket card.
- Complete only the areas that are specific to this transaction and a fee of \$20.00 per section per license are required.
- Supervising Appraisers must submit the Intern registrations for a business name or address change.
- Payments are accepted in the form of check, cashier's check, money order (made payable to NRED) or exact cash.
- Incomplete paperwork will not be processed and will be returned to you for completion.

Certificate, License, Permit, or Registration Number: _____ Date: _____

Name (please print): _____
[First Middle Last (name on license)]

*Home address: _____

Mailing address: _____
[Street, City, State, & Postal code]

*Email address: : _____ *Phone: _____
[Area code & number]

*Required - For division use only. Not sold publically

1. \$20 BUSINESS ADDRESS CHANGE: Complete this section even if the business location is the same as your home address.

Business name: _____

Current business address: _____
[Street, City, State, & Postal code]

New Business address: _____

Mailing address: _____
[Street, City, State, & Postal code]

Phone _____ Fax: _____ Email: _____

2. \$20 BUSINESS NAME CHANGE:

List **current** business name: _____

List **new** business name: _____

Division: _____ **Date:** _____ **Receipt:** _____ **Initials:** _____

3. \$20 EMPLOYER CHANGE: Intern registration only.

STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY
REAL ESTATE DIVISION

2501 E Sahara Ave Ste 102, Las Vegas Nevada 89104-4137
Phone: (702) 486-4033 Fax: (702) 486-4275
Email: realest@red.state.nv.us website: www.red.state.nv.us

New Company name: _____

New Company address: _____

Supervising Appraiser name: _____ Certification number: _____

4. \$20 PERSONAL NAME CHANGE: List the name on your current certificate at the top and list your new name here. Proof is required in the form of a Divorce decree, Marriage Certificate, or a Judgment issued by the court.

New name: _____

(List your full name as you wish it to appear on your certificate, license, permit, or registration.)

5. APPLICANT SIGNATURE:

NO **YES** Have you had any disciplinary sanctions imposed by any regulatory agency or commission within the past 5 years?

If Yes, applicants are required to attach a written explanation and the final disposition document.

Original Signature: _____ **Date:** _____

6. SUPERVISING APPRAISER VERIFICATION and SIGNATURE: Nevada Certified Appraisers complete this section *only if a Registered Intern is transferring under your supervision.*

This is to verify that I, _____, am a Nevada Certified Appraiser who holds an active and renewed Nevada Appraisal Certificate #A._____.C____ and has had 1 year or more Nevada Appraiser experience as required pursuant to NRS 645C. It is my present intent to employ or associate with me, (print name) _____, a Nevada registered Intern. I will exercise careful supervision over his/her appraisal activities while he/she is associated with or employed by me.

Original Signature: _____ **Date:** _____