

WHAT EVERY LICENSEE SHOULD KNOW 2010

**ERRF COURSE INFORMATION SHEET**

Sponsor: \_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
*Street City State ZIP*

Tax ID Number/Social Security Number \_\_\_\_\_

Contact Person \_\_\_\_\_

Business Phone \_\_\_\_\_ Fax: \_\_\_\_\_

Course Title: **What Every Licensee Should Know 2010** Number of Hours: \_\_\_\_\_

- Designation Approved  Law & Legislative Update  
 Law & Legislative Update/Ethics  
 Law & Legislative Update/Property Management

Instructors: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of Course Offerings Requested: \_\_\_\_\_

Total Number of Students Anticipated: \_\_\_\_\_

Offering Locations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**ERRF COURSE COST SHEET**  
**PROPOSED TOTAL BUDGET (All Locations/Offerings)**

Sponsor: \_\_\_\_\_

<u>ITEM</u>	<u>COST</u>
Instruction	\$ _____
Course Materials	\$ _____
Facility Rental	\$ _____
Travel	\$ _____
Equipment/AV Rental	\$ _____
Paper & Printing	\$ _____
Advertising	\$ _____
Communications	\$ _____
Administration	\$ _____
Other (include details)	\$ _____
Total Proposed Expenses	\$ _____

TYPE OF FUNDING REQUESTED: \_\_\_\_\_

Flat Grant per course offering; minimum attendance requirements apply

Per Student funding @ \$\_\_\_\_\_ per credit hour per student

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**ERRF COURSE HISTORY**

Sponsor: \_\_\_\_\_

Course Title \_\_\_\_\_

Is this course currently approved and active for CE credit in the State of Nevada?  Yes  No

If "Yes" list the CE number \_\_\_\_\_ Hours Approved: \_\_\_\_\_

Has this course been approved for real estate education credit in any other state?  Yes  No

If "Yes" list state(s) \_\_\_\_\_

All courses must be submitted with a complete continuing education application and the required supporting documentation. New courses approved for ERF funding will receive CE approval concurrently.

If this course has been offered previously, please supply the following information covering the past 2-year period. **BEGIN WITH THE MOST RECENT COURSE OFFERING.**

<b>DATE OF OFFERING</b>	<b>LOCATION OF OFFERING (City, State)</b>	<b>NUMBER OF ATTENDEES</b>	<b>COST TO ATTENDEES</b>